

## Somerset County Council Forward Plan of proposed Key Decisions

The County Council is required to set out details of planned key decisions at least 28 calendar days before they are due to be taken. This forward plan sets out key decisions to be taken at Cabinet meetings as well as individual key decisions to be taken by either the Leader, a Cabinet Member or an Officer. The very latest details can always be found on our website at:

<http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=134&RD=0&FD=1&bcr=1>

Regulation 8 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 defines a key decision as an executive decision which is likely:

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

The Council has decided that the relevant threshold at or above which the decision is significant will be £500,000 for capital / revenue expenditure or savings. Money delegated to schools as part of the Scheme of Financial Management of Schools exercise is exempt from these thresholds once it is delegated to the school.

Cabinet meetings are held in public at County Hall unless Cabinet resolve for all or part of the meeting to be held in private in order to consider exempt information/confidential business. The Forward Plan will show where this is intended. Agendas and reports for Cabinet meetings are also published on the Council's website at least five clear working days before the meeting date.

Individual key decisions that are shown in the plan as being proposed to be taken "not before" a date will be taken within a month of that date, with the requirement that a report setting out the proposed decision will be published on the Council's website at least five working days before the date of decision. Any representations received will be considered by the decision maker at the decision meeting.

In addition to key decisions, the forward plan shown below lists other business that is scheduled to be considered at a Cabinet meeting during the period of the Plan, which will also include reports for information. The monthly printed plan is updated on an ad hoc basis during each month. *Where possible the County Council will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled and new items added as new circumstances come to light.* Please ensure therefore that you refer to the most up to date plan.

Monthly version of plan published on 1 January 2018

For general enquiries about the Forward Plan:

- You can view it on the County Council web site at <http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=134&RD=0&FD=1&bcr=1>
- You can arrange to inspect it at County Hall (in Taunton).
- Alternatively, copies can be obtained from Scott Wooldridge or Michael Bryant in the Democratic Services Team by telephoning (01823) 357628 or 359500.

To view the Forward Plan on the website you will need a copy of Adobe Acrobat Reader available free from [www.adobe.com](http://www.adobe.com)  
Please note that it could take up to 2 minutes to download this PDF document depending on your Internet connection speed.

To make representations about proposed decisions:

Please contact the officer identified against the relevant decision in the Forward Plan to find out more information or about how your representations can be made and considered by the decision maker.

The Agenda and Papers for Cabinet meetings can be found on the County Council's website at:  
<http://democracy.somerset.gov.uk/ieListMeetings.aspx?CId=134&Year=0>

Weekly version of plan published on 1 January 2018

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
<b>FP/17/12/01</b> First published: 5 December 2017	15 Jan 2018 Cabinet Member for Resources and Economic Development	Issue: Proposed disposal of land and buildings at Sandy's Moor, Wiveliscombe Decision: The proposed sale of SCC land at the Sandy's Moor site, Wiveliscombe for commercial and residential development	Proposed disposal of land at Sandys Moor Wiveliscombe Appendix 2 site plan Appendix 3 site plan showing access road	Part exempt	Charlie Field, Estates Manager, Corporate Property Tel: 01823355325
<b>FP/17/09/05</b> First published: 26 September 2017	17 Jan 2018 Cabinet	Issue: South West Peninsula Framework Contract for Independent Fostering Decision: Cabinet will be asked to agree Officer recommendations on award of the contract			Louise Palmer, Strategic Commissioner
<b>FP/17/11/07</b> First published: 22 November 2017	17 Jan 2018 Cabinet	Issue: Schools National Funding Formula Decision: to confirm funding allocations following confirmation from DfE			Martin Young, Finance Strategy Manager Tel: 01823 359057
<b>FP/17/12/13</b> First published: 18 December 2017	18 Jan 2018 Cabinet Member for Children and Families	Issue: Yeovil Milford SEN Extension, Structural repairs & provision of new modular nursery building Decision: Approval to award contract	Notification of Yeovil Milford Decision Report	Part exempt	Ian Baker

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<p><b>FP/18/01/02</b> First published: 3 January 2018</p>	<p>Not before 22nd Jan 2018 Cabinet Member for Children and Families</p>	<p>Issue: West Somerset Opportunity Area - Decision to accept funding from the DFE Decision: That funding is secured from the DFE to deliver the plan through section 31 grants is allocated to the West Somerset Opportunity Area and the Essential life skills programme to deliver the plans as designed by the DFE</p>			<p>Julia Ridge, Strategic Manager - Early Years &amp; Schools Commissioning Tel: 01823357633</p>
<p><b>FP/17/11/05</b> First published: 16 November 2017</p>	<p>Not before 29th Jan 2018 Cabinet Member for Strategy, Customers and Communities</p>	<p>Issue: Customer Feedback Annual Reports 2016/17 Decision: Sign off of the annual customer feedback reports for year from 1 April 2016 – 31 March 2017</p>			<p>Rebecca Martin Tel: 01823 356257</p>
<p><b>FP/18/01/01</b> First published: 3 January 2018</p>	<p>Not before 29th Jan 2018 Cabinet Member for Children and Families</p>	<p>Issue: Prescribed Alterations to Holway Park Community Primary School and Oaklands Primary School - Implementation Decision: To implement the proposals relating to ASD Resource Bases at the two schools</p>			<p>Phil Curd, Service Manager: Specialist Provision and School Transport Tel: 01823 355165</p>

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<p><b>FP/17/12/04</b> First published: 20 December 2017</p>	<p>29 Jan 2018 Commercial &amp; Business Services Director, Director of Commissioning for Economic and Community Infrastructure</p>	<p>Issue: Fleet Maintenance Contract Award Decision: To consider the proposed contract award</p>		<p>Part exempt</p>	<p>Alyn Jones, ECO Operations Director Tel: 01823 359003</p>
<p><b>FP/17/12/06</b> First published: 28 December 2017</p>	<p>29 Jan 2018 Commercial &amp; Business Services Director</p>	<p>Issue: Hardware Reseller and Support Services funding for 2018-19 Decision: To consider revised funding arrangements for the hardware reseller and support services contract</p>			<p>Richard Williams, Commercial &amp; Business Services Director Tel: 01823 359007</p>
<p><b>FP/17/12/02</b> First published: 14 December 2017</p>	<p>Not before 5th Feb 2018 Cabinet Member for Highways and Transport</p>	<p>Issue: Contract for Provision of Bus Lane Enforcement Infrastructure Decision: To award the contract for the enforcement of bus lane enforcement infrastructure</p>		<p>Part exempt</p>	<p>Bev Norman, Service Manager - Traffic Management, Traffic &amp; Transport Development Tel: 01823358089</p>
<p><b>FP/17/09/04</b> First published: 11 September 2017</p>	<p>Not before 5th Feb 2018 Finance &amp; Performance Director, Director of Commissioning for Economic and Community Infrastructure</p>	<p>Issue: iAero (Yeovil) Aerospace Centre (2,500 sq m) Acceptance of ERDF Funding Decision: The acceptance of the offer of ERDF funding (£3.5 million), for the iAero (Yeovi) Aerospace Centre</p>			<p>Lynda Madge, Commissioning Manager – Economy &amp; Planning Tel: 01823 356766</p>

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<p><b>FP/17/09/16</b> First published: 10 October 2017</p>	<p>Not before 5th Feb 2018 Commercial &amp; Business Services Director, Cabinet Member for Children and Families</p>	<p>Issue: Creation of a new Academy in Somerset Decision: West Buckland Community Primary School - This is a technical decision to facilitate the transfer of land and non fixed</p>			<p>Elizabeth Smith, Service Manager – Schools Commissioning Tel: 01823 356260</p>
<p><b>FP/18/01/03</b> First published: 5 January 2018</p>	<p>7 Feb 2018 Cabinet Member for Children and Families</p>	<p>Issue: Heathfield School, Taunton - Award of Contract for the Proposed ASD Base Decision: To seek approval to award the contract for the delivery of the proposed new base</p>			<p>Carol Bond, Project Manager, Property Programme Team Tel: 01823 355962</p>
<p><b>FP/17/08/01</b> First published: 9 August 2017</p>	<p>Not before 12th Feb 2018 Cabinet Member for Resources and Economic Development</p>	<p>Issue: Disposal of Surplus Land at Castle Cary Decision: Authority to conclude negotiations for the disposal of surplus (former) farm land (13 acres, land only) at Castle Cary. Authority to conclude negotiations for the disposal of surplus (former) farm land (13 acres, land only) at Castle Cary.</p>	<p>Disposal of Surplus Land</p>	<p>Part exempt</p>	<p>Richard Williams, Commercial &amp; Business Services Director Tel: 01823 359007</p>
<p><b>FP/17/10/03</b> First published: 19 October 2017</p>	<p>Not before 12th Feb 2018 Cabinet Member for Children and Families</p>	<p>Issue: Proposed ASD Base at Holway Park Primary School, Taunton Decision: To approve the appointment of a contractor</p>			<p>Carol Bond, Project Manager, Property Programme Team Tel: 01823 355962</p>

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<p><b>FP/17/08/09</b> First published: 16 August 2017</p>	<p>12 Feb 2018 Cabinet</p>	<p>Issue: 2018/19 - 2021/22 Medium Term Financial Plan Decision: to consider and recommend the 2018/19 MTFP and Annual Revenue Budget proposals to February's Full Council meeting</p>			<p>Elizabeth Watkin, Service Manager - Chief Accountant Tel: 01823359573</p>
<p><b>FP/17/08/08</b> First published: 16 August 2017</p>	<p>12 Feb 2018 Cabinet</p>	<p>Issue: Quarter 3 2017/18 Revenue and Capital budget monitoring report Decision: to consider the quarter 3 update for the 2017/18 revenue and capital budgets</p>			<p>Elizabeth Watkin, Service Manager - Chief Accountant Tel: 01823359573</p>
<p><b>FP/17/12/05</b> First published: 28 December 2017</p>	<p>12 Feb 2018 Cabinet</p>	<p>Issue: Strategy for the Management of the County Farms Estate Decision: To consider the proposed strategy for the management of the County Farms Estate, taking into account the recommendations from Scrutiny Committee Policies &amp; Place</p>			<p>Claire Lovett, Head of Property Tel: 07977412583</p>
<p><b>FP/17/08/08</b> First published: 16 August 2017</p>	<p>12 Feb 2018 Cabinet</p>	<p>Issue: 2017/18 Quarter 3 Performance Update Decision: to receive the quarter 3 performance update</p>			<p>Emma Plummer, Strategic Manager Performance Tel: 01823 359251</p>

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<p><b>FP/17/09/17</b> First published: 10 October 2017</p>	<p>12 Feb 2018 Cabinet</p>	<p>Issue: Proposed new secondary provision for Selworthy School on the former St Augustine's School site Decision: To approve the appointment of a contractor at gross maximum expenditure</p>	<p>Financial Report Capital Programme Paper</p>		<p>Carol Bond, Project Manager, Property Programme Team Tel: 01823 355962</p>
<p><b>FP17/08/14</b> First published: 29 August 2017</p>	<p>12 Feb 2018 Cabinet</p>	<p>Issue: Retendering for insurance cover for all external policies Decision: To approve the appointment of the successful tenderer following an OJEU procurement process for insurance cover. To approve the tender for an all-encompassing insurance policy for academies in the South West (to be administered by SCC but full external cover).</p>	<p>CIPFA Insurance Benchmarking Club 2017 Report Gallagher Bassett Audit for Somerset County Council May 2017</p>	<p>Part exempt</p>	<p>Martin Gerrish, Strategic Manager - Financial Governance and Finance Officer for SWP Tel: 01823 355303</p>
<p><b>FP/17/08/13</b> First published: 25 August 2017</p>	<p>12 Feb 2018 Cabinet</p>	<p>Issue: Family support services for Somerset - Final report on recommendations for the service model Decision: to consider the consultation results, business case and the proposed service model</p>			<p>Philippa Granthier, Assistant Director - Commissioning and Performance, Children's Services Commissioning Tel: 01823 359054</p>



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<p><b>Fp/17/11/06</b> First published: 22 November 2017</p>	<p>12 Feb 2018 Cabinet</p>	<p>Issue: Family support services for Somerset - Final report on recommendations for how the service will be delivered Decision: to consider the consultation results and the proposals for how the service will be delivered</p>			<p>Philippa Granthier, Assistant Director - Commissioning and Performance, Children's Services Commissioning Tel: 01823 359054</p>
<p><b>FP/17/11/01</b> First published: 6 November 2017</p>	<p>12 Feb 2018 Cabinet</p>	<p>Issue: Treasury Management Strategy 2018/19 Decision: Recommend the proposed Treasury Management Strategy 2018/19 to Council for approval</p>			<p>Alan Sanford, Principal Investment Officer Tel: 01823 359585</p>
<p><b>FP/17/11/02</b> First published: 6 November 2017</p>	<p>12 Feb 2018 Cabinet</p>	<p>Issue: Admission Arrangements for Voluntary Controlled and Community Schools for 2019/20 Decision: seeks authority for Cabinet to determine the Local Authority admission arrangements for all VC and community schools for 2019/20 as required by the School Admissions Code</p>			<p>Jane Seaman, Access and Admissions Manager Tel: 01823 355615</p>
<p><b>FP/17/11/03</b> First published: 9 November 2017</p>	<p>Not before 19th Feb 2018 Director of Commissioning for Economic and Community Infrastructure</p>	<p>Issue: Decision to approve the appointment of a supplier to deliver the Wiveliscombe Enterprise Centre Decision: To approve the appointment of a supplier to deliver the Wiveliscombe Enterprise Centre</p>			<p>Nathaniel Lucas, Senior Economic Development Officer Tel: 01823359210</p>

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<p><b>FP/17/04/08</b> First published: 24 April 2017</p>	<p>Not before 19th Feb 2018 Director of Commissioning for Economic and Community Infrastructure, Finance &amp; Performance Director</p>	<p>Issue: Approval to accept Highways England Growth &amp; Housing Fund award toward the M5 J25 improvement scheme. Decision: To accept the funding awarded by Highways England &amp; sign the funding agreement</p>	<p>Copy of the funding agreement to be signed.</p>		<p>Sunita Mills, Service Commissioning Manager Tel: 01823 359763</p>
<p><b>FP/17/11/04</b> First published: 9 November 2017</p>	<p>Not before 19th Feb 2018 Director of Commissioning for Economic and Community Infrastructure</p>	<p>Issue: Decision to approve the appointment of a supplier to deliver the Wells Technology Enterprise Centre Decision: To approve the appointment of a supplier to deliver the Wells Technology Enterprise Centre</p>			<p>Nathaniel Lucas, Senior Economic Development Officer Tel: 01823359210</p>
<p><b>FP/17/07/03</b> First published: 10 July 2017</p>	<p>Not before 19th Feb 2018 Cabinet Member for Highways and Transport</p>	<p>Issue: To agree to the purchase of the land for the construction of the M5 Junction 25 Highways Improvement Scheme. Decision: The Cabinet Member for Highways and Transport agrees to: • the acquisition of land required for the construction of the M5 Junction 25 highways scheme • the continued development of the scheme.</p>	<p>Cabinet Member Key Decision - M5 Junction 25 – decision to proceed with consultation, design, planning and procurement – 19 Aug 2016 Cabinet Member Key Decision - To agree to enter into a funding agreement with the Heart of the South West Local Enterprise Partnership (HotSW LEP) for the M5 J25 Improvement scheme – 13 Jan 2017</p>	<p>Part exempt</p>	<p>Sunita Mills, Service Commissioning Manager Tel: 01823 359763</p>

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<p><b>Fp/17/08/12</b> First published: 6 November 2017</p>	<p>21 Mar 2018 Cabinet</p>	<p>Issue: County Vision 2017-2021 Decision: to consider the proposed County Vision to recommend to February's Full Council</p>			<p>Simon Clifford, Customers &amp; Communities Director Tel: 01823359166</p>
<p><b>FP/17/08/12</b> First published: 17 August 2017</p>	<p>21 Mar 2018 Cabinet</p>	<p>Issue: Full Business Case for proposed Joint Strategic Commissioning Function Decision: to consider the full business case for establishing a new Joint Strategic Commissioning Function with NHS England and Somerset CCG</p>			<p>Trudi Grant, Public Health Director Tel: 01823 359015</p>
<p><b>fp/17/12/07</b> First published: 29 December 2017</p>	<p>21 Mar 2018 Cabinet</p>	<p>Issue: Somerset Rivers Authority Programme of Works 2018/19 Decision: To consider the SRA's Programme of Works and approve funding for 2018/19</p>			<p>Sarah Diacono, Somerset Rivers Authority Senior Manager Tel: 01823 355194</p>
<p><b>FP/17/01/04</b> First published: 11 January 2018</p>	<p>21 Mar 2018 Cabinet</p>	<p>Issue: Award of contract for the provision of Temporary Labour Decision: To approve the award of the temporary labour contract to the preferred supplier under ESPO MSTAR2 framework, as detailed in the appended confidential report</p>			<p>Paul Skuse, Service Manager, Commercial &amp; Procurement - Business</p>

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<p><b>FP17/09/07</b> First published: 13 September 2017</p>	<p>Not before 26th Mar 2018 Cabinet Member for Children and Families, Commercial &amp; Business Services Director</p>	<p>Issue: Creation of two new Academies in Somerset Decision: The Secretary of State for Education has directed via an Academy Order, the conversion to Academy Status for the following two schools - King Alfred School and Pawlett Primary School. This is a technical decision to facilitate the transfer of land and non fixed assets</p>			<p>Elizabeth Smith, Service Manager – Schools Commissioning Tel: 01823 356260</p>
<p><b>FP/18/01/05</b> First published: 15 January 2018</p>	<p>Not before 26th Mar 2018 Cabinet Member for Children and Families</p>	<p>Issue: Changes to the Education Travel Policy Decision: To implement the changes to the Policy as described in the report</p>			<p>Debbie Reed Tel: 01823 355804</p>